

**JOINT ONEIDA COUNTY PUBLIC WORKS & SOLID WASTE/PLANNING &
DEVELOPMENT/LABOR RELATIONS & EMPLOYEE SERVICES COMMITTEE
MEETING MINUTES**

**Oneida County Highway Office Conference Room
Thursday, July 13, 2023 8:00 a.m.**

Attendance:	Present	Excused	Absent
Ted Cushing	X		
Mike Timmons	X		
Bob Almekinder	X		
Mike Roach		X	
Billy Fried	X		

Also Present: Alex Hegeman/Highway Commissioner, Lisa Jolin/Solid Waste Director, Dan Gleason/Highway, Sara Chiamulera & Art Hilgendorf/Land Information

Committee Chairman Ted Cushing called the Public Works and Solid Waste Committee meeting to order at 8:00 a.m. noting the meeting was ADA accessible and posted according to Wisconsin open meetings laws.

1. Approve agenda

Motion by Timmons/Almekinder to approve the agenda. Motion carried.

2. Approve the minutes of the Public Works & Solid Waste Committee meeting held June 29, 2023

Motion by Almekinder/Fried to approve the minutes of June 29, 2023 meeting. Motion carried.

3. Public Comments

None.

4. Future Meeting Dates:

- July 27, 2023
- August 10, 2023
- August 24, 2023

SOLID WASTE DEPARTMENT

General Business Discussion/Act:

A. Credit Account Application for Timberwolf Construction

Motion by Fried/Almekinder to approve the Credit Account Application for Timberwolf Construction as presented. Motion carried.

5. Solid Waste Report /Discussion

Update on Paving Project

Jolin reported the bid for the main project was \$46,000 more than the \$370,000 of ARPA funding that was set aside with the optional portion costing an additional \$157,000. Jolin explained the previous loan from the General Fund was in the amount of \$495,000 which included money for the comingled trash compactor and a truck and trailer. Jolin stated there was \$265,000 in additional funds authorized for loan from the General Fund questioning the

committee if that money should be used to pay for the overage on the main project and to funding the optional portion of the project. Jolin reported she requested Pitlik & Wick re-measure the project as 2 contractors indicated the initial square footage estimates might be too high which could reduce the projects total cost. Fried instructed Jolin to find out if she would need to bring her request to re-appropriate the funds before the CIP Committee and questioned if they were held to the specifications in the bid documents. Jolin commented the bid specifications used approximate amounts and the bid was based on unit prices. Jolin confirmed they would need to bring both a resolution authorizing the ARPA money and a resolution because the project is in excess of \$100,000 before the Admin Committee and then to County Board. Fried commented there was an Admin meeting scheduled for August 7th and he would work with Jolin to determine the process noting there was quorum of the CIP Committee on the Public Works Committee if a meeting was needed. Jolin commented the project would need to be awarded at the August County Board meeting in order to pave in September so she requested to have the revised numbers from the contractor before the July 27th meeting.

Update on Tower Proposal

Jolin reported the draft contract from Vertical Bridge was reviewed by both Corporation Counsel and the consultant, modified and returned to Vertical Bridge with a request to have it back prior to the July 27th meeting. Jolin stated the transfer station wall will be temporarily reinforced but it would need to go through the CIP process as they would not be able to complete the project this year.

Update on Recycling

Jolin reported they were on their seventh outgoing load, however, she needed to temporarily shut down single stream from the large haulers in order to clean out the building and get caught up. Jolin noted the processing costs are higher than anticipated and the market for comingled recycling was down so the prices need to be adjusted to become profitable. Jolin commented once they clean out the building she anticipated two loads per week in the summer and only one in the winter so it was difficult to justify purchasing a truck and trailer. Fried expressed concern comingled recycling was losing money. Jolin explained she would like to establish a price that covers costs but did not fluctuate frequently in addition to looking into lower cost trucking options.

Update Staffing

Jolin reported the LTE Scale Operator gave notice. Jolin was looking into options until they are able to fill the position.

Update on New Office Building

Jolin reported the move was made to the new building the night before. Jolin commented she was planning on placing an ad in the paper later that day to accept bids for the old office.

6. Future Agenda Items

HIGHWAY DEPARTMENT

7. General Business Discussion/Act

A. Highway Department vendor vouchers

Motion by Timmons/Almekinder to approve the Highway Department vendor vouchers.
Motion carried.

8. Discussion/Act on Equipment Updates

Hegeman reported the new air compressor was delivered, truck 161 was repaired and back at the Rhinelander shop and truck 130 required a new axle which should be available in November. Hegeman commented he was still waiting for the final numbers from finance for 2024 equipment funding cautioning there would likely not be enough funding to purchase the required patrol trucks. Hegeman commented the lead time for chassis was 2 to 2 ½ years noting the newest truck in the fleet delivered in May of 2021. Fried requested a future agenda item to review the status of the current fleet before the next snow season and questioned if increasing maintenance dollars would help. Hegeman commented they have been spending more than normal to keep trucks together but as a result reduced money available for the 2025 budget. Hegeman confirmed he was searching used market for trucks but many were not configured for salt distribution for use on State roads.

9. Discussion/Act on Complaint Status Report

Hegeman reported striping was a source of complaints noting the striping would be done later in the season. Hegeman commented the Pelican Lake Campground on CTH Q was requesting a speed reduction and pedestrian signs with flashing lights after a pedestrian was struck by a car a few weeks prior. However, since the speed limit was reduced by 10 mph any additional reductions would require a traffic study so he would investigate and bring back as an agenda item in two weeks.

10. Discussion/Act on Generator Design Report

Hegeman reported he spoke with Troy Huber regarding the generator installation at the ADRC at a cost of \$6,400 noting since there was an existing generator it was plug-and-play. Hegeman commented he requested a scaled back design but hadn't heard back from the firm, however, they previously offered to attend a meeting to discuss the design and estimates. Cushing commented they would attempt to justify the design and cost estimates. Almekinder commented for the service needs of the shop the costs were too high noting there was no need for a \$50,000 study for a 400 amp liquid-cooled generator. Almekinder commented he would develop a plan for what the shop needed and bring it back to the next meeting.

11. Discussion/Act on 2024 LTE Staffing Requests

Hegeman commented the 2024 request include an intern LTE position to be shared with Land Information, in addition to the same 4 positions as 2023. Hegeman reported this position was started in 2018-19 in an effort to create a mapping layer and database that contained all county signs on county roads, however, the data has not been updated since. In addition to signs there was a culvert inventory started that needed to be completed for the highway department then transition to working more with land information in subsequent years.

Chiamulera explained the position would be located in the land information office even though the majority of the initial workload and funding would come from highway. Building on what the previous employee started, the database would be in-house first but then get something up and running for the public like other counties.

Hilgendorf commented they possess the capability and the software so this position would expand their capabilities without additional investment. Hilgendorf demonstrated the

application's functions in locating signs and explained the previous employee developed the database then using a mobile application, collected the sign data and entered into the database. Hilgendorf noted data could be collected by mobile phone and edited right on the application. Fried commented the sign coordinator could do that now but was not. Hegeman commented part of the position would involve training current employees. Chiamulera noted the application could be expanded to show historical construction data and could be used by the public to report potholes or look for road construction/detours. Motion by Cushing/Almekinder to approve the four LTE's and forward to Labor Relations. Motion carried.
Motion by Timmons/Almekinder to move forward with the new position. Motion carried.

12. Commissioner's Report/Discussion

- Paving was completed on CTH K with shouldering to begin the following week.
- Gravel was being laid on CTH D with pulverizing scheduled to begin later that day.
- Crew was working on bridge washing, a couple of projects for Forestry, guardrail repair and hauling for Vilas County.
- Three proposals each were received for the CTH L Bridge and the CTH C Bridge. Hegeman commented Roach wanted to sit on the selection committee and he would like to have that scheduled within the next two weeks in order to send plans to the DOT as soon as possible.
- The DOT agreed to fund sixty percent of the re-roof of the dome so he was working with a company to develop bid documents.

13. Future Agenda Items

- Patrol truck fleet status and maintenance report
- Pelican Lake Campground/CTH Q pedestrian safety concern
- Complaint report
- Generator Project updated design
- Utility Permit and Policy

14. Public comments

None

15. Adjourn

Meeting adjourned at 9:25 a.m.

Committee Chairman

Committee Secretary