

**JOINT ONEIDA COUNTY PUBLIC WORKS & SOLID WASTE/PLANNING &
DEVELOPMENT/LABOR RELATIONS & EMPLOYEE SERVICES COMMITTEE
MEETING MINUTES**

**Oneida County Solid Waste Office Conference Room
Thursday, July 27, 2023 8:00 a.m.**

Attendance:	Present	Excused	Absent
Ted Cushing	X		
Mike Timmons	X		
Bob Almekinder	X		
Mike Roach		X	
Billy Fried	X		

Also Present: Alex Hegeman/Highway Commissioner, Lisa Jolin/Solid Waste Director, Chad Lynch/Corporation Counsel via phone, Dan Gleason/Highway and Jon Sweeney/Consultant

Committee Chairman Ted Cushing called the Public Works and Solid Waste Committee meeting to order at 8:00 a.m. noting the meeting was ADA accessible and posted according to Wisconsin open meetings laws.

1. Approve agenda

Motion by Almekinder/ Timmons to approve the agenda. Motion carried; Fried not present.

2. Approve the minutes of the Public Works & Solid Waste Committee meeting held July 13, 2023

Motion by Fried/Almekinder to approve the minutes from the July 13th meeting. Motion carried; Fried not present.

3. Public Comments

None.

4. Future Meeting Dates:

- August 10, 2023
- August 24, 2023

SOLID WASTE DEPARTMENT

5. General Business Discussion/Act:

A. Solid Waste vendor vouchers

Jolin explained the agenda item should really be titled invoice activity report noting the committee had previously accepted the June report.

B. Credit Account Application for Timberwolf Construction

Jolin commented the application was not for Timberwolf Construction and should have been for Picture Perfect Exteriors – pending references.

Motion by Timmons/Almekinder to approve the Credit Account Application for Picture Perfect Exteriors – pending references. Motion carried; Fried not present.

6. Discussion/Act on ARPA Resolution to forward to Administration Committee, and

7. Discussion/Act on Paving Funding Resolution to forward to Administration Committee, and

8. Discussion/Act on 2023 Paving Project Notice of Award Resolution

Jolin reported she did not bring the resolution because the bid for the main project was \$413,000, \$46,000 more than the \$370,000 of approved ARPA funding with the optional portion costing an additional \$157,000. Jolin explained the additional funds from the loan for the trash compactor could not be reallocated without a new resolution that requests those funds to pay for the difference in the approved ARPA funding but she was uncertain of the process.

Jolin requested the contractor reassess the square footage of the project so she could provide a more accurate estimate of the cost to the County Board. As a result, Corporation Counsel determined the project needed to be rebid because there was a substantial deviation of more than 10 percent of the square footage listed in the bid specifications. However, Jolin questioned how they could know the square footage until the project was done. Jolin noted Corporation Counsel's concerns about ARPA funds being combined with other funding sources to complete a project.

Fried recommended bringing the request back to Admin in order to reallocate the loan monies previously approved for the tractor and trailer to the balance of the paving project. Fried noted the project could be rebid while the funding component was being addressed. Jolin commented there was not enough time to rebid the project and bring it back to the County Board for approval at the August meeting so the project could be completed in September. Jolin stated 4 contractors walked the project and maybe the contractor that reassessed project at 10 percent less was incorrect in their estimate.

Timmons questioned why the bid could not be awarded based on the square foot price noting Corporation Counsel should not be directing how to run their dollars when it should be the Finance Department and Treasurer. If they need to rebid, Timmons suggested using the highest square foot numbers to bring a request for funding before County Board for approval prior to receiving the new bids.

Interpreting the direction of the committee, Fried commented Jolin could rebid the project while the paperwork and resolution are prepared to go before the County Board noting the amounts could be amended if necessary.

Responding to Almekinder, Jolin stated she did not know the actual square footage of pavement needed for the project noting the revised estimate she received from the contractor was also approximate. Based upon case law supporting the award of the bid, Jolin stated she reached out to the contractor awarded the bid to request a revised estimate that she could bring to County Board.

Motion by Timmons/Almekinder to move forward with sending the ARPA resolution to the Administrative Committee as well as the resolution for the funding for the paving project. Jolin stated she would bring a request before the Administration Committee indicating she no longer needs that money followed by a second resolution requesting a loan for an additional \$46,000 for the main project and the additional amount to complete the optional project. Jolin noted ultimately there should be 3 resolutions for County Board for the approval of the ARPA money, the General Fund loan and for the award of the contract. Motion Carried.

Timmons stated the contract was awarded at the previous meeting so it was a done deal.

9. Discussion/Act on Tower Proposal Contract, and

10. Discussion/Act on Solid Waste Tower Resolution

Jolin reported corporation counsel had approved both the resolution and the contract noting each required the County Board's approval following committee approval. Sweeney confirmed the contract reflected what the County wanted.

Motion by Timmons/Almekinder to move forward per item number 9 with the contract and forward to County Board for approval. Cushing confirmed this included the approval of the resolution. Motion Carried.

11. Solid Waste Report /Discussion

12. Future Agenda Items

HIGHWAY DEPARTMENT

13. General Business Discussion/Act

A. Highway Department vendor vouchers

Motion by Cushing/Almekinder to approve the Highway Department vendor vouchers.
Motion carried; Fried not present.

14. Discussion/Act on 2024 Town Bridge Aid Requests

Hegeman reported there were no requests for 2023, but there were almost \$1 million in requests for both emergency and 2024 budget requests. Hegeman commented the County was responsible for disbursement of the levied funds once the projects were completed. Motion by Fried/Almekinder to accept the bridge aid requests and prepare for the 2024 budget. Motion carried.

15. Discussion/Act on Patrol Truck Updates

Hegeman provided an overview of the status of the fleet as well as revenues and expenses of the patrol trucks for the current and previous 2 years. Hegeman reported there should be 4 spare trucks with an additional truck that required an engine replacement and another awaiting the insurance company's decision to repair or total the truck. Hegeman commented the used market did not have much to offer but he would continue to search for other options noting it was difficult to find trucks that are properly equipped.

16. Discussion/Act on STP and Local Bridge Projects and 5 Year Road Plan

Hegeman commented 5 projects have been approved and he anticipated applying for another 4 to 5 projects. For 2025 the County contribution for the STP on CTH L would amount to approximately \$600,000 with the potential for a CHIP and CHIP-D that initially require county funding with subsequent reimbursement of a portion of those costs.

17. Discussion/Act on 2024 Capital Improvement Projects

Hegeman recommended requesting \$400,000 of ARPA funds and \$1.2 million from the General fund for construction noting it requires approximately \$2 million per year to maintain the 25 year reconstruction schedule. Hegeman explained since ARPA funds cannot be used for matching federal funds, he requested the use of \$77,000 in general fund monies with \$400,000 from the department budget to fund the CHIP and CHIP-D. Hegeman anticipated \$400,000 would be available for equipment purchases. Hegeman commented the finance director's recommended requesting the \$50,000 increase for the patrol trucks sur-charges come from the general fund as the general fund was the source of the initial funding.

Cushing excused at 9:25 AM

The 3 other trucks on order were initially to be funded by a loan from the general fund, however, Hegeman recommended requesting \$1.1 million in ARPA funds to pay for the trucks and push the loan back until 2025 or when needed later. Hegeman explained the initial intent of the using the loan was to get into the truck orders into the que and if the

ARPA funding is not approved they would need to develop a plan to pay for the 2025 patrol trucks.

Almekinder commented the county really needed to look at what projects are being funded. Hegeman noted the most recent truck purchased was in 2021 at a cost of \$268,000 fully set up yet the exact same truck ordered with a delivery date TBD will have an estimated cost of \$425,000. Hegeman explained he did not have the final number available for 2024 equipment purchases but there was equipment requests if the money was to be available:

- Stacking Conveyor: \$175,000
- Foreman Truck (2024): \$120,000
- Foreman Truck (2025): \$120,000

Motion by Fried/Timmons to forward the requests as presented on to the committee on budget hearings. Motion carried.

18. Discussion/Act on Complaint Status Report

Hegeman reported they cut everything they could on the right-of-way near the boat landing and removed a widowmaker overhanging CTH J.

19. Discussion/Act on Generator Design Report

Hegeman reported according to the project designer, the design was as scaled back as much as possible. Almekinder explained the main building required 400 amp service at an estimated cost of \$55,000, the brine building required a 200 amp service at an estimated cost of \$29,000 and a generator for the Minocqua shop could be installed for \$15,000 for a total cost less than \$100,000. Timmons asked that Almekinder's recommendations get placed into a bid specification to be brought back to the next meeting so they could move forward with an RFP. Almekinder stated he could write specs but he would like to look at the Rhinelander facility to fine-tune the specifications. Hegeman noted the Minocqua shop utilized a 3 phase pump for the brine. Almekinder commented a 3 phase panel would add additional cost, however, it would still be significantly less than the current design estimates.

20. Discussion/Act on Speed Limit Reduction Requests for CTH N and CTH Q

Hegeman reported although the "No Parking" signs were installed near East Bay Lane by the boat landing on CTH N, there was now a request to lower the speed limit because the parking ban was not enforced. Hegeman noted even with the unposted speed limit, there was only 1, nonfatal accident near that road since 2013 and lowering the speed limit on CTH Q would require a speed study. Hegeman commented he would explain to the individuals making the requests, the committee required a formal request to lower the speed limit from those town boards prior to considering amending the ordinance.

21. Commissioner's Report/Discussion

Hegeman reported:

- The crew finished crack sealing CTH D and patching CTH L noting they were experimenting with using the hot patch trailer to reuse leftover asphalt to patch.
- Paving on CTH K was complete and shouldering should be finished later that day.
- Paving on CTH D should be finished later that day with shouldering beginning the following week.
- Lincoln County would be in Oneida County to begin striping roads the following week.
- Work on the 2024 budget continued

22. Future Agenda Items

- Bid Results and Award of Salt Dome Re-Roof RFB
- Patrol truck fleet status and maintenance report
- Complaint report
- Generator Project updated design
- Utility Permit and Policy

23. Public comments

None

24. Adjourn

Meeting adjourned at 9:25 a.m.

Committee Chairman

Committee Secretary