

**JOINT ONEIDA COUNTY PUBLIC WORKS & SOLID WASTE/PLANNING &
DEVELOPMENT/LABOR RELATIONS & EMPLOYEE SERVICES COMMITTEE
MEETING MINUTES**

**Oneida County Solid Waste Office Conference Room
Thursday, August 24, 2023 8:00 a.m.**

Attendance:	Present	Excused	Absent
Ted Cushing	via phone		
Mike Timmons	X		
Bob Almekinder	X		
Mike Roach	X		
Billy Fried	X		

Also Present: Alex Hegeman/Highway Commissioner, Lisa Jolin/Solid Waste Director, Jeri Cooper/Highway and Dan Gleason/Highway

Committee Vice Chairman Mike Timmons called the Public Works and Solid Waste Committee meeting to order at 8:00 a.m. noting the meeting was ADA accessible and posted according to Wisconsin open meetings laws.

1. Approve agenda

Motion by Almekinder/Fried to approve the amended agenda. Motion carried; Roach not present.

2. Approve the minutes of the Public Works & Solid Waste Committee meeting held August 10, 2023

Motion by Almekinder/Fried to approve the minutes from the August 10th meeting. Motion carried; Roach not present.

3. Public Comments

None.

4. Future Meeting Dates:

- September 7, 2023
- September 21, 2023

SOLID WASTE DEPARTMENT

5. Discussion/Act on 2024 Budget Request

Jolin distributed copies of the 2024 Solid Waste Budget. Jolin commented the 2024 Budget would be brought back following review of the committee. Jolin noted:

- Interest earned was now included in the revenues.
- Health insurance was reduced by \$22,200 since there were 2 staff members who take cash in lieu noting 3 staff members only take single coverage which provides some room in the event either of the 2 positions change from electing cash in lieu of insurance.
- Retiree health insurance was included.
- Transfer revenue was increased due to the increases in both tonnage and tipping fees.
- The demo site was starting to make gains.
- MRF recycling costs were increased from \$30,000 to \$100,000 due to shipping costs.
- The budget was sent to the finance director for review.

6. Solid Waste Report /Discussion

- **Office Trailer update**
Jolin reported the offer to purchase the trailer was withdrawn so it was offered to the second bidder, however, she had not heard back so they may need move forward with demolition.
- **Paving Project Update**
Jolin reported the project was scheduled to begin at the end of September.

7. Future Agenda Items

- 2024 Budget; Fried directed Jolin to include anticipated 2025 and 2026 CIP requests even though she was bringing none forward for 2024.

HIGHWAY DEPARTMENT

8. General Business Discussion/Act

A. Highway Department vendor vouchers

Motion by Timmons/Almekinder to approve the Highway Department vendor vouchers.
Motion carried.

B. 2023 Fall Commissioner Training at the Lismore Hotel, Eau Claire, Wisconsin, October 9 & 10, 2023

Motion by Fried/Roach to approve the out of county as presented. Motion carried.

9. Discussion/Act on Patrol Truck Updates

Hegeman reported the estimate to repair Truck 158 for approximately \$10,000 was less than expected noting it should hopefully be ready before winter. Hegeman reported the 2 patrol trucks initially on order for 2023 were funded from the general fund and the 3 for 2024 were being financed by a loan from the general fund, however, a request for ARPA funds will be brought before the CIP Committee. Hegeman explained if ARPA funds could be used to purchase those 3 trucks, the loan could be used to get in line to order trucks for 2025.

10. Discussion/Act on Proposed Trade-in/Sale and Purchase of Skidsteer

Hegeman reported in addition to poor service and issues procuring parts there have been repeated issues with the ASV skidsteer tracks continuously falling off, resulting the in the replacement of both the tracks and bogie wheels at a cost between \$10,000 to \$15,000. The cost of a new Cat skidsteer was \$118,000 less \$80,000 trade-in or a new John Deere for \$110,000 less a \$60,000 trade-in. In addition, the Cat was over 100 horsepower so the equipment rate was approximately \$10/hour more than the John Deere and both the forestry and mill heads were compatible with the Cat.

Motion by Timmons/Cushing to approve the purchase of the Cat skidsteer and trade-in/sale of the ASV skidsteer contingent upon the recommendation of the finance director. Motion carried. Hegeman stated he would bring back a resolution if required.

11. Discussion/Act on Complaint Status Report

Hegeman reported some low shoulders were touched up and some leaning trees were addressed. Roach commented he received a request to fill potholes on CTH P past Lake George Road. Hegeman noted they will be doing a mill and overlay from Walgreens to Faust Lake Road in 2026 and he was planning on applying for STP funding for cold-in place recycling on that section of CTH P for 2027 but the crew has been using mastic to fill until that time.

12. Discussion/Act on Generator Design Report

Almekinder requested to postpone the generator design until the next meeting.

13. Discussion/Act on CTH O Bridge Rehabilitation Report

Hegeman reported the deck was in poor condition but the rating was not low enough due to a low traffic count. However, if a rehabilitation report could demonstrate repairs were both necessary and the correct fix there was a chance the project would be funded adding MSA could complete the report for \$13,500. Hegeman commented the other option would be to wait until the language was updated to remove the requirement for the bridge rating to be below 80. Hegeman recommended having MSA complete the report.

Motion by Fried/Roach to allow the commissioner to contract with MSA to appeal to the DOT on the bridge decking replacement. Motion carried.

14. Discussion/Act on 2023 blade orders

Hegeman presented the vendor's quotes for the 2023 blade orders.

Motion by Timmons/Roach to approve the 2023 blade orders as presented. Motion carried.

Hegeman questioned if the committee wanted to continue approving the blade order.

Timmons commented unless it was statutory required it was not necessary.

15. Commissioner's Report/Discussion

Hegeman provided a draft of the continuing appropriations for review. Cooper commented the budget was being developed with the assumption the CIP projects would be funded as requested noting the budget should be ready prior to the next meeting. Cooper noted labor and fringe were increased from \$2.6 million to \$3.2 million partially because of wage increases and potential retirements with large PTO payouts. Hegeman commented money was being put into the budget for future STP and CHIP projects in order to spread out the funding (but were ultimately construction dollars), noting in the next budget cycle they should be approved for CHIP, CHIP-D and CHIP-S projects. Hegeman explained other counties handle the funding a little differently noting Vilas County takes their matching funds directly from their general fund. Hegeman confirmed he was working with the finance director to explore additional funding options.

Hegeman reported:

- The crew was working on snowmobile crossings for the State using a new product on STH 32. The crew was also cutting brush, working on mill and fill on CTH J, screening sand at the pit and performing shoulder maintenance.
- The notice of award was sent to Bulk Storage, Inc. for the dome roof noting the DOT agreed to pay for 67 percent of the project rather than the anticipated 60 percent.
- The selection committee's choice for bridge design consultants were submitted and approved by the DOT. Westbrook Engineers was selected for the CTH L Bridge and JT Engineering was selected for the CTH C Bridge. The Town of Pelican selected SEH for their bridge project.
- A Mack truck, a brushing head incompatible with the current excavator, the Cub Cadet mower, the van and a 150 gallon water tank were all sold on the on-line auction.
- In the event of potential retirement of a mechanic, Hegeman commented he would like to begin the recruitment process prior to their departure.

16. Future Agenda Items

- Patrol truck fleet status and maintenance report
- Complaint report
- Generator Project updated design
- Utility Permit and Policy

17. Public comments

None

18. Adjourn

Meeting adjourned at 9:32 a.m.

Committee Chairman

Committee Secretary