

**JOINT ONEIDA COUNTY PUBLIC WORKS & SOLID WASTE/PLANNING &
DEVELOPMENT/LABOR RELATIONS & EMPLOYEE SERVICES COMMITTEE
MEETING MINUTES**

**Oneida County Solid Waste Office Conference Room
Thursday, September 7, 2023 8:00 a.m.**

Attendance:	Present	Excused	Absent
Ted Cushing	via phone		
Mike Timmons	X		
Bob Almekinder	X		
Mike Roach	X		
Billy Fried	X		

Also Present: Alex Hegeman/Highway Commissioner, Lisa Jolin/Solid Waste Director, Linnaea Newman/District 3, Jeri Cooper/Highway and Dan Gleason/Highway

Chairman Ted Cushing called the Public Works and Solid Waste Committee meeting to order at 8:00 a.m. noting the meeting was ADA accessible and posted according to Wisconsin open meetings laws.

1. Approve agenda

Motion by Almekinder/Fried to approve the amended agenda. Motion carried.

2. Approve the minutes of the Public Works & Solid Waste Committee meeting held August 24, 2023

Motion by Timmons/Fried to approve the minutes from the August 24th meeting. Motion carried.

3. Public Comments

None.

4. Future Meeting Dates:

- September 21, 2023
- October 5, 2023
- October 19, 2023

SOLID WASTE DEPARTMENT

5. General Business Discussion/Act:

A. Monthly Vendor Voucher and Budget to Actual Reports

Motion by Timmons/Almekinder accept the report as presented. Motion carried.

6. Discussion/Act on 2024 Solid Waste Budget

Fried commented there should be a review of the individual business units to identify which are making money and which are being provided as a public service to the community noting the large investment the County recently made in the department. Jolin commented the department should eventually be in a position to return money to the County. Jolin confirmed the interest for the Long Term Care of the Sanitary Landfill was included in the budget noting through 2024 the DNR will only release \$30,000 to offset the \$55,000 of anticipated expenses with the balance coming from the other business units. Jolin

commented although the department did not have any CIP requests for 2024, she planned on providing projections for 2025 and 2026.

Motion by Cushing/Timmons to forward the 2024 Solid Waste budget to Administration and the budget hearings.

Jolin confirmed money should be carried forward as continuing appropriations that could be used for equipment purchases but she did not know the amount.

Motion carried.

7. Solid Waste Report /Discussion

Jolin reported the offer to purchase the trailer was withdrawn so Oettinger would move forward with the demolition, possibly at the end of the next week. Jolin reported WPS connected to the new line to the wrong box and when Frontier returned the phone lines were hooked up incorrectly resulting in the main line only working with the fax line. IT was available to work with Frontier to resolve the issue.

8. Future Agenda Items

HIGHWAY DEPARTMENT

9. General Business Discussion/Act

A. Highway Department vendor vouchers

Motion by Timmons/Roach to approve the Highway Department vendor vouchers.
Motion carried.

B. Out of County Travel:

- **WisDOT/CHEMS Training for Finance Technician in Stevens Point, October 18 – 20, 2023**

Motion by Cushing/Roach to approve the WisDOT/CHEMS training for Finance Technician. Motion carried.

- **North Central Region Fall Legislative Breakfast for Commissioner and Committee Members in Stevens Point, October 6, 2023**

Motion by Timmons/Almekinder to approve the North Central Region Fall Legislative Breakfast for Commissioner and Committee Members. Motion carried.

10. Discussion/Act on 2024 Budget Request

A. 2024 Highway Department Budget

Cooper confirmed the budget anticipated the CIP and ARPA requests would be funded and any changes to wages or salaries would not result in a change to the levy request as both are funded through work performed for General/Winter Maintenance, the State and the Towns. Cooper explained there was nothing listed under *acquisition of capital* (equipment) until approved through the CIP process and funds generated for equipment (equipment revenue plus depreciation less expenses) would not be known until the audit was completed. Hegeman noted equipment revenue is less during mild winters reducing funding for future equipment purchases. For inventory items such as gravel and salt-sand, Cooper explained revenues in excess of expenses are used to offset other cost in pits and quarries. Cooper noted the State RMA was an amount allotted for expenses as part of an agreement to maintain State highways rather than budgetary dollars.

Motion by Timmons/Cushing to approve the 2024 Highway Department Budget. Motion carried.

B. 2024 Traffic Safety Commission Budget

Cooper explained the budget was traditionally used to purchase promotional items for traffic safety such as blinking lights, vests, masks and reflective slap bracelets noting this year the committee approved the committee chairman to attend the Wisconsin Traffic Safety Commission meeting in Wisconsin Dells.

Motion by Timmons/Almekinder to approve the 2024 Traffic Safety Commission Budget.
Motion carried.

11. Discussion/Act on 2024 CIP Requests

Hegeman reported the CIP requests were brought back following the CIP meeting the preceding Tuesday noting there would be another meeting the following Wednesday to further prioritize projects and discuss funding sources.

12. Discussion/Act on Equipment Updates

Hegeman reported the estimate for truck 158 was less than expected and the truck was in the process of being repaired. However, 2 wings were also damaged in the storm that the insurance company considered too old to repair so 2 new wings were ordered at a cost of about \$10,000 each.

13. Discussion/Act on Resolution to Purchase Skidsteer

Motion by Timmons/Roach to approve the resolution to purchase skidsteer as a consent agenda item. Motion carried.

14. Discussion/Act on Complaint Status Report

Hegeman reported there was a complaint about the trees blocking the red balls on the power lines approaching the runway in the State's right-of-way along STH 47.

Hegeman reported the concrete panels along the railroad tracks on USH 8 broke apart causing damage to tires but the cause was not determined. Hegeman noted the tracks were owned by the City and the section of highway was within a DOT construction zone.

15. Discussion/Act on Generator Design Report

Almekinder reported the project at the Minocqua Shop appeared easy citing a 200 amp service with a standard breaker panel and subpanel recommending bidding the project for an air-cooled 26 kW unit with an estimated cost of no more than \$20,000.

Almekinder stated the design report for the Rhinelander Shop recommended upgrading the system from the older 120/240 3 phase system to the newer 120/208 system with an additional cost of \$100,000, questioning if this was a necessary upgrade. Almekinder recommended bidding the project for a 100 kW 3 phase generator at 120/240 noting it would require a new 3 phase disconnect and transfer switch.

Hegeman reported \$10,000 of the contract was already paid but there would be additional costs of \$35,000 to \$37,000 if they continue work with the project consultant.

Almekinder stated depending on where the generator would be located, either additional fuel or electrical lines would need to be run noting it would likely be less expensive to move the fuel supply and the current generator could be moved and tied into the brine building.

Almekinder commented the specifications for the Minocqua Shop were easy to develop but he would need more time to research the Rhinelander Shop. Hegeman stated he would confirm with Corporation Counsel if they are able to cease with the agreement with the project consultant.

16. Commissioner's Report/Discussion

Hegeman reported the crew was finishing the mill and fill on CTH J then moving onto CTH E, screening sand and starting to prep for the bridge DMA for the following 2 weeks. The CTH B culvert project was started that Tuesday with the bypass culverts to be installed that week and the detour was in place. Work on the salt dome roof started the prior week and the DMA with the DOT for project funding was signed.

17. Future Agenda Items

- Complaint report
- Generator Project updated design
- Utility Permit and Policy

18. Public comments

None

19. Adjourn

Meeting adjourned at 9:46 a.m.

Committee Chairman

Committee Secretary