

**MINUTES OF THE JOINT ONEIDA COUNTY PUBLIC WORKS, PLANNING &
DEVELOPMENT, AND LABOR RELATIONS & EMPLOYEE SERVICES
COMMITTEES MEETING**

December 14, 2018

Public Works Committee Members Present: Robb Jensen, Scott Holewinski, Sonny Paszak and Mike Timmons.

Staff Present: Bruce Stefonek/Highway, Lisa Jolin/Solid Waste, Lisa Charbarneau/LRES and Dan Gleason/Highway

Also in Attendance: Richard Moore/Lakeland Times, Tim Kingman/City of Rhineland, Stacey Johnson/Oneida County Economic Development Corporation, Jill Friday/Public and Scott Tromp/Public

The following matters were taken up to wit:

Call the Meeting to Order & Roll Call

Public Works Committee Chair Jensen called the Public Works Committee meeting to order at 8:00 a.m.

1. Approve Agenda

Motion: Cushing/Paszak to approve the amended Notice of Meeting. All 'aye'. Motion carried.

2. Approve the Minutes of the Public Works Committee meeting held on November 29, 2018

Motion: Timmons/Jensen to approve the minutes of the November 29, 2018 meeting. All 'aye'.
Motion carried.

SOLID WASTE DEPARTMENT

3. General Business Discussion/Act:

A. Solid Vendor Vouchers

Motion: Cushing/Holewinski to approve the Solid Waste vendor vouchers as presented. All 'aye'.
Motion carried.

B. Out of County Travel for Solid Waste Supervisor to attend the 2019 Wisconsin Integrated Resource Management Conference February 27, 28 and March 1, 2019 in Stevens Point, Wisconsin

Motion: Paszak/Jensen the out of county travel as presented. All 'aye'. Motion carried.

4. Discussion/Act on 2019 Blanket Purchase Orders

Jolin reported blanket purchase orders were the same as the previous year with the exception of Waste Management replacing Advanced Disposal and the split of The Lakeland Times and The Northwoods River News into different payments.

Motion: Jensen/Timmons to approve the 2019 blanket purchase orders as presented. All 'aye'. Motion carried.

5. Discussion/Act on 2019 Long Range Department Plan for Solid Waste Department

Jolin reported they made some minor changes but the majority of the plan remained the same.

Motion: Timmons/Paszak to accept the long-range plan for the Solid Waste Department for 2019 as presented. Jensen requested Jolin look into educational outreach while attending the conference. All 'aye'. Motion carried.

6. Solid Waste Report/Discussion

- **Conference for Women**
Jolin reported she was planning to attend the upcoming conference in Rhinelander as she unable to attend the previously approved attendance for the same conference in Wausau.
- **Office Update and High School Building and Trades Class Information**
Jolin reported they took down the partition in the office and cut the countertop to create a resource center for customers. Jolin reported she contacted the school but the Building and Trades class is primarily working with Habitat for Humanity and the standard house size larger than their needs.
- **Demo 4 Information Update**
Jolin provided a rough estimate for cost of the site noting the site was cleared by the DNR. Jolin stated she would bring this back to the committee if they are ready to move forward. Jensen directed Jolin to bring back options to fund the new site.

7. Future Solid Waste agenda items

- Demo site funding options

Highway Department

8. General Business Discussion/Act

A. Highway Department Vendor Vouchers

Motion: Cushing/Jensen to approve the vendor vouchers as presented. All 'aye', motion carried.

B. 2018 Line Item Transfer for Construction Account

Stefonek reported the Construction Account was overdrawn because the additional funds from the GTA intended for construction were in the General Maintenance Account. Stefonek requested a line item transfer of \$110,000 to the Construction Account.

Motion: Holewinski/Paszak to approve the line item transfer as presented. All 'aye'. Motion carried.

C. Out of County Travel for Patrol Superintendent to attend 2019 Winter Road School January 14, 15 & 16, 2019 at the Chula Vista Resort, Wisconsin Dells

Motion: Jensen/Paszak to approve the out of county travel for the Patrol Superintendent to attend 2019 Winter Road School. All 'aye'. Motion carried.

9. Discussion/Act on Rhinelander Highway Facility – Barrientos Study Options 1, 2 and 3

Stacey Johnson reported Kwik Trip was interested in honoring the initial offer if the County Board was still interested. Jensen outlined the three options originally proposed within the 2015 study including an east side remodel, a more intensive west side remodel and a new facility. Jensen stated he felt it would be appropriate to compare the cost of the necessary upgrades to other options. Timmons questioned where they are with regard to the upgrades and costs. Holewinski commented the decision to move ahead with the improvements was already decided.

10. Discussion/Act on Kemp Street Speed Limit

Stefonek reported there was an issue with the speed limit on Kemp Street beginning at Sutliff Avenue where the speed limit drops from 45 mph to 25 mph; however, traffic does not slow to the speed limit crossing the bridge. Residents brought their concerns to the Safety Committee. Stefonek noted Corporation Counsel felt the county has jurisdictional authority over the speed limit. The Safety Committee's recommendation was to reduce the speed limit to 35 mph. Tim Kingman commented his initial suggestion was for 25 mph, however, is open to 35 mph. Kingman noted concern for traffic merging and discussed future plans related to the sidewalk and potential crosswalk. Discussion of consideration of a left turn lane when the reconstruction of Kemp Street is completed.

11. Discussion/Act on Resolution to Purchase Motor Grader

Motion: Holewinski/Jensen to approve the resolution to purchase motor grader as presented and forward onto the full County Board for review as a non-consent agenda item. All 'aye'. Motion carried.

12. Discussion/Act on 2019 Five Year Road Construction Plan

Discussion of mobilization cost. Stefonek reported they viewed all county roads and classified by PASER rating to identify the two worst areas. Discussion of section of CTH D that is disintegrating. Motion: Jensen/Paszak to accept the 2019 Five Year Road Construction Plan. All 'aye'. Motion carried.

13. Discussion/Act on 2019 Road Specs

Stefonek reported the specifications were basically the same as approved for 2018, however, recommended using an the oil that was previously used as the current is too brittle. Holewinski directed Stefonek to add an additional column for an alternate bid for each oil. Motion: Holewinski/Timmons to move forward with the bid for CTH D by adding the alternate spec and presented. All 'aye'. Motion carried.

14. Discussion/Act on Employee Turnover Rate/Carlson Dettmann Compensation Study

Charbarneau stated since 2010, twenty-two employees have turned over noting four retired and two were involuntary; however, the majority have left for other jobs. Discussion of possible reasons for employee turnover and use of exit interviews. Johnson commented every company is experiencing high turnover and suggested using an outside source for the exit interview to increase participation.

15. Commissioner's Report/Discussion

• **Review of Maintenance Schedule**

Stefonek reported the maintenance schedule for winter consists primarily snowplowing then filling potholes, brushing and poly patching for the State. Holewinski requested Stefonek provide a chart of the work completed.

- Jensen stated they would be bring back a resolution to amend the County Code to reduce the minimum size for bridge aid to towns to match the State Statute.

16. Future Meeting Dates

- December 26, 2018
- January 10, 2019
- January 24, 2019

17. Future agenda items


- Equipment Replacement Plan
- Fuel System Upgrade
- Kemp Street speed limit
- Brine Storage and Usage
- Resolution to Amend County Code for Bride Aid
- Updated Maintenance Schedule

18. Public Comments

Scott Tromp commented he had not seen any pretreatment of roads this year. Tromp expressed concern regarding the application of salt to the road lanes and the use of a wing to push back of the snow on the shoulder on CTH K.

19. Adjourn

Jensen adjourned the meeting at 9:29 a.m.



Committee Chairperson



Committee Secretary