

**ONEIDA COUNTY DEPARTMENT OF SOCIAL SERVICES COMMITTEE
MINUTES OF SEPTEMBER 19, 2018**

Members present: Mr. Bob Metropulos, Mr. Steven Schreier, Mr. Jim Winkler and Mr. Bill Liebert

Excused: Mr. Alan VanRaalte

Staff: Ms. Mary Rideout, Ms. Tammy Javenkoski, Mr. Brian Desmond, Ms. Apryl Rickert, Ms. Amy Mayo and Ms. Megan Mode

Public: Mr. Keith Hasselton

1. Call to Order. Approval of Agenda:

The regular meeting of the Oneida County Social Services Committee was brought to order at 9:00 a.m. by Mr. Bob Metropulos, Chairperson. The Chairperson noted that the meeting had been properly posted and mailed in accordance with the Wisconsin Open Meeting Laws. Motion by Mr. Jim Winkler, seconded by Mr. Steven Schreier, to approve the agenda as posted. Motion carried unanimously.

2. Minutes of Social Services Committee – August 28, 2018:

Motion by Mr. Jim Winkler, seconded by Mr. Steven Schreier, to approve the Social Services Committee minutes of August 28, 2018. Motion carried unanimously.

3. Public Comment:

None.

Veteran's Services:

1. 2018 Financial/Statistical Reports:

Motion by Mr. Jim Winkler, seconded by Mr. Bill Liebert, to accept statistical report. Motion carried unanimously.

2. Audit of Payments/Line Item Transfers:

Motion by Mr. Steven Schreier, seconded by Mr. Jim Winkler, to approve the payments and line item transfers as presented. Motion carried unanimously.

3. Agenda Items for Future Meetings:

Debrief of Fall Conference.

Social Services:

1. Recovery Worker – Shared Program with Human Service Center:

Ms. Rideout and Ms. Apryl Rickert informed the committee that Social Services will partner with the Human Service Center to have a recovery coach through Marshfield Clinic. This individual will be located at Human Service Center, but half of their time will be spent serving clients in Social Services. This worker also has a history of overcoming addiction and will provide assistance to children and families affected by the drug epidemic. Social Services' portion of funding this position is \$1,300.00 for September 2018 through August 2019 that will come out of diversion funding.

2. Resolution to Allow Department Heads to Sign Contracts:

Ms. Rideout stated she and Ms. Linda Conlon, Public Health Director, had asked for a resolution to allow Department Heads to sign contracts to help speed up this process. The resolution was presented to and approved by the Administrative Committee and went on to be approved by the County Board.

3. Contract with Department of Administration – Energy Assistance:

Ms. Rideout stated the five year contract with the State on Energy Assistance is due for renewal. Mr. Brian Desmond, Corporation Counsel, presented his concerns with the contract, which were forwarded to the Department of Administration. It is not suspected these items will be changed in the contract as this is a contract that is used in all counties.

Motion by Mr. Steven Schreier, seconded by Mr. Jim Winkler, to approve the Contract with Department of Administration – Energy Assistance as presented. Motion carried unanimously.

4. Teen Court:

Mr. Jim Winkler proposed clerical duties of the Teen Court Coordinator be implemented by Social Services. Ms. Lynn Feldman, LTE for Teen Court, will not be working directly with the offenders and will only be doing training on the program. Ms. Rideout will assign a supervisor to discuss with Ms. Feldman the functions and time commitment for this duty and bring discussion back to the committee for review.

5. Dementia Grant – Memorandum of Understanding Between Social Services and Human Service Center:

Ms. Rideout stated the Dementia Grant will end in December 2018, but may be able to reapply. Ms. Rideout also made committee members aware of an agreement in the process of being developed between Social Services and Human Service Center regarding Chapter 51 (Mental Health/AODA) and Chapter 54 and 55 (Guardianship and Protective Placement) clients to attempt to more clearly determine whether they should be served by Social Services or Human Service Center. Ms. Rideout stated this is difficult to determine and keep

communication open, as some clients are being serviced in both Departments. Ms. Tara Vandenberg, facilitator of the Dementia Grant, will be attending the October Social Services Committee Meeting to discuss this agreement in more detail and discuss other items being accomplished by the grant.

6. 2019-2021 Social Services Long Range Plan Input:

Ms. Rideout presented the draft of the 2019-2021 Social Services Long Range Plan; also the 2015 and 2018 Culture Surveys done by staff. The Agency also surveyed community partners on their interaction with Social Services in both years, with over a 50% response rate. Supervisors will call those who want to be followed up with in regard to their concerns. Discussion between Ms. Rideout, Ms. Amy Mayo and committee members on all results and received feedback on areas of improvement. The final 2019-2021 Social Services Long Range Plan will be presented at the October meeting.

7. Agency Update – Staffing, Lincoln Hills Closure, Human Service Center Budget Concerns:

- Economic Support Specialist, Ms. Julie Heim, started on September 17, making the Department fully staffed.
- There are no new discussions locally on the closure of Lincoln Hills. There are discussions at the State level being had; information can be found on the website previously given.
- The Agency had no new involvement with the Human Service Center budget concerns. Their 2018 deficit is projected to be significantly lower at \$320,000.00, as opposed to the \$700,000.00.

8. 2018 Financial/Statistical/Comp. Time Reports:

The committee reviewed the Financial/Statistical/Comp. Time Reports. Ms. Rideout informed, as of this month, out-of-home placements have risen and because of this, the Department is projected to be substantially over budget, with a deficit of \$106,000.00 for 2018. More concrete numbers will be worked out for next month. Social Services 2019 Budget will be presented to Finance on October 1.

Motion by Mr. Jim Winkler, seconded by Mr. Steve Schreier, to approve the 2018 Financial/Statistical Reports. Motion carried unanimously.

9. Audit of Payments/Line Item Transfers:

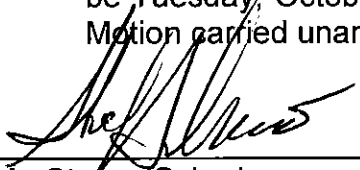
Motion by Mr. Steven Schreier, seconded by Mr. Bill Liebert, to approve the Audit of Payments and Line Item Transfers as presented. Motion carried unanimously.

10. Agenda Items for Future Meetings:

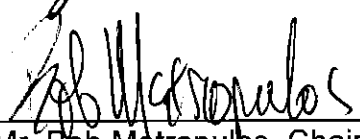
Teen Court
Final 2019-2021 Social Services Long Range Plan
Summary on 2016-2018 Long Range Plan

11. Adjourn:

There being no further business to be brought before the Committee, it was moved by Mr. Jim Winkler, seconded by Mr. Steven Schreier, to adjourn the meeting at 10:53 a.m. The next meeting of the Social Services Committee will be Tuesday, October 23, 2018 at 9:00 a.m. in the First Floor Conference Room. Motion carried unanimously.



Mr. Steven Schreier



Mr. Bob Metropulos, Chairperson

Date: September 19, 2018